

WITHDRAWAL REQUEST FORM

All questions must be answered and details filled in, if not applicable please mark N/A.

Email to admissions@casstraining.com.au or info@casstraining.com.au

STUDENT DETAILS			
Full Name		Student ID No	
Address			
E-mail Address		Mobile	

AGENT DETAILS	
Do you have an agent?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Agent's Name	

COURSE ENROLMENT DETAILS	
Course Enrolled	
Last date of attendance	
Reason for withdrawal	

Signature: _____ Date: ____ / ____ / ____

Please attach any relevant supporting documentation (flight ticket, letter of offer, copy of new visa etc.). This application will only be assessed once all documents have been submitted. The CTIC requires the right to ask for any additional documentation if necessary. This application will be processed within 10 working days.

- Completion of this form does not mean the withdrawal has been approved
- No documents (this includes Certificate, Diploma or Statement of Attainment) will be issued until course fees and Cancellation Administration Fee (\$350) has been paid in full

OFFICE USE ONLY		
<input type="checkbox"/> Approved	Date of Approval:	Approved by:
<input type="checkbox"/> Not Approved	Date of Refusal:	Refused by:
If not approved (reason/s)		
Comments		