

CTIC COMMERCE WELCOME LETTER

Thank you for choosing to study at CTIC Commerce.

Welcome to CTIC and thank you for considering us for this exciting educational opportunity. Your application to study at CTIC Commerce has been accepted. Orientation for VET students occurs the **Friday** BEFORE your intake date (Exclusion: Orientation for **January** intake occurs on **Monday** of your intake date)

*Please note that this session of orientation is **compulsory** for all students. If you cannot attend please contact us to arrange alternatives on info@casstraining.com.au or call us on + 61 2 9279 2400, 9279 2899.

ORIENTATION TIMES

Friday (or Monday for January Intake)	Time
Arrival	2:00pm
Photo for student's ID taken	2:05pm
Compulsory Orientation Session PLUS registration into Learning Management System (Whiteboard)	2:15pm
Campus tour	3:00pm
Written Language, Literacy and Numeracy (LLN) test and English Test (where applicable)	3:15pm

CAMPUS DETAILS

Address in Australia	Ground Floor, 48 Lime Street (King St Wharf), Sydney, NSW 2000, Australia		
Direction https://transportnsw.info/trip#/	Option 1: 5-7 minute walk from Wynyard Station Option 2: 10 minute walk from Town Hall Station Option 3: There are many bus stops nearby this location please see Transport NSW website For more detailed information here are some useful websites: http://kingstreetwharf.com.au/getting-here/ https://transitfeeds.com/p/transport-for-nsw/237/latest/stop/200038		
Phone Number	+61 2 9279 2400, 9279 2899	Email Address	info@casstraining.com.au

Your first day at CTIC Commerce is an exciting time and we would like to make sure that you are warmly welcomed by all of us and get all the information you need to proceed with your future study here.

Orientation time is **compulsory** for all the new students. Orientation includes all relevant information about your first days in Australia and at the college. We will discuss a range of student services, our staff; student card; health cover; Homestay; school facilities (computers and wireless internet); optional classes, timetables, course breaks and using our social media. This all happens during the first period of class and you will join your new class after the break. We place you in a class where you will feel comfortable but at the same time challenged.

WHAT TO BRING ON YOUR FIRST DAY

- Copy of your Letter of Offer or Student Orientation and COE(Confirmation of enrolment)
- Passport and Visa
- Writing materials (pen and paper)
- Australian residential address

We look forward to seeing you at CTIC Commerce soon.